

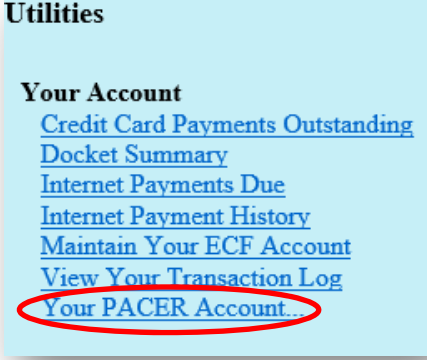
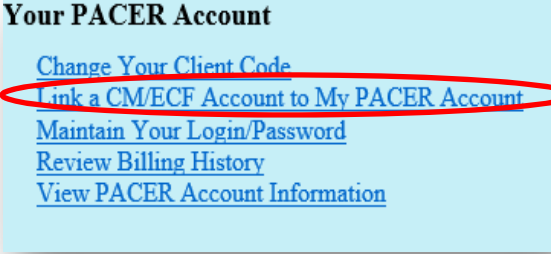
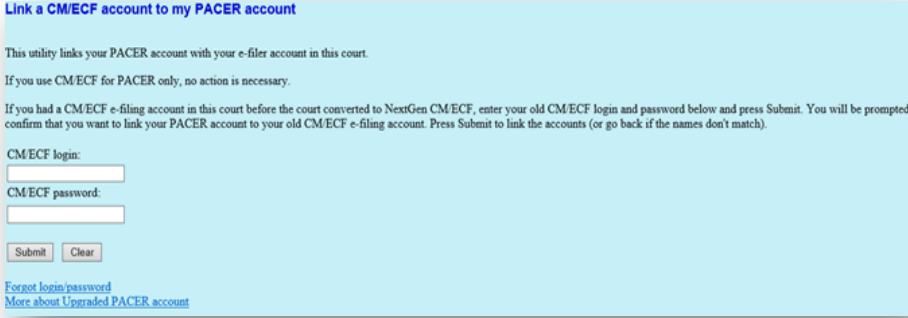


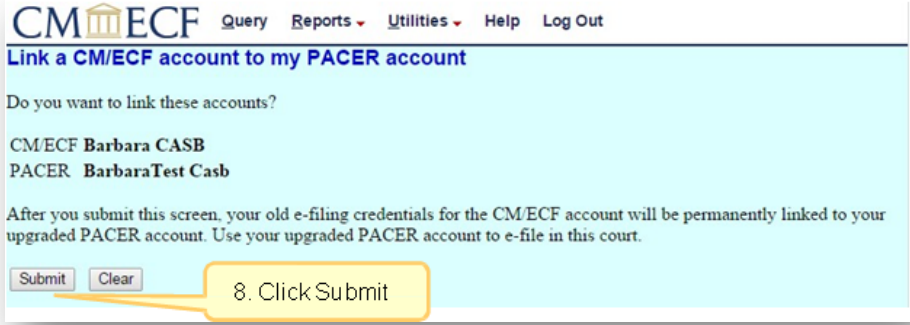
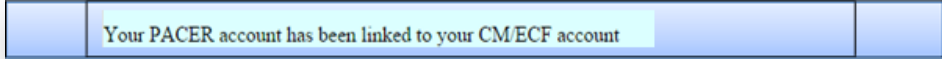
Link Your PACER & CM/ECF Account



Once the court implements NextGen, your Upgraded PACER account must be linked to your CM/ECF filing account to create one Central Sign-On Account. This will only have to be done once. Below are the steps to link your PACER and CM/ECF Accounts.

STEP	ACTION
1	Go to Indiana Northern Bankruptcy Court's Website https://ecf.innb.uscourts.gov/cgi-bin/login.pl
2	Enter your new/upgraded PACER Username and Password then select Login .  <p>NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.</p>
3	After logging in you will notice the limited menu bar. You have gained access to PACER. Follow the remaining steps to link your accounts
4	In the Menu Bar at the top, select Utilities . 

STEP	ACTION
5	<p>Select Your PACER account.</p>  <p>Utilities</p> <p>Your Account</p> <ul style="list-style-type: none"> Credit Card Payments Outstanding Docket Summary Internet Payments Due Internet Payment History Maintain Your ECF Account View Your Transaction Log Your PACER Account...
6	<p>Select Link a CM/ECF Account to My PACER Account.</p>  <p>Your PACER Account</p> <ul style="list-style-type: none"> Change Your Client Code Link a CM/ECF Account to My PACER Account Maintain Your Login/Password Review Billing History View PACER Account Information
7	<p>Enter your CM/ECF Login and Password.</p>  <p>Link a CM/ECF account to my PACER account</p> <p>This utility links your PACER account with your e-filer account in this court.</p> <p>If you use CM/ECF for PACER only, no action is necessary.</p> <p>If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).</p> <p>CM/ECF login: <input type="text"/></p> <p>CM/ECF password: <input type="password"/></p> <p><input type="button" value="Submit"/> <input type="button" value="Clear"/></p> <p>Forgot login/password More about Upgraded PACER account</p>
8	<p>Select Submit.</p>

STEP	ACTION
9	<p>Verify the correct CM/ECF and PACER names.</p> 
10	<p>Select Submit.</p>
11	<ul style="list-style-type: none"> A confirmation message will appear acknowledging the accounts have been linked.  <ul style="list-style-type: none"> You should also receive an e-mail notification acknowledgement.
12	<p>The Bankruptcy, Adversary (filing) and other menu items should now appear.</p>
13	<p>If the menus do not appear, try the following steps:</p> <ul style="list-style-type: none"> Refresh your screen. Log out, shut down the browser, then log back in. Clear cookies, cache and history. Shut down the browser, then log back in.
14	<p>Reminders</p> <ul style="list-style-type: none"> You will now use your PACER Username and Password to login to both PACER and CM/ECF. Remember this is a one-time process for INNB NextGen. You will need to complete this process for any additional NextGen Court you wish to e-file. For non-NextGen Courts, continue accessing CM/ECF via the Court's website.