Register for New PACER Account

User needs an Individual PACER Account

STEP	ACTION
1	Navigate to <u>www.pacer.gov</u>
2	Select REGISTER.
3	Select PACER – Case Search Only REGISTER PACER - Case Search Only Attorney Filers Non-Attorney Filers Appellate Filers (Lonacy)
4	Select Register for PACER Account Now. Register for a PACER Account Now

TEP	ACTION	
5	Complete the PACER – Case Search Only Registration Select Individual as the User Type then select NEXT .	form.
	User Type * Select User Type *	
	OTHER COMMERCIAL ACCOUNT	. ^
	Government Accounts	
	FEDERAL GOVERNMENT FEDERAL JUDICIARY	
	STATE OR LOCAL GOVERNMENT	
	**************************************	- 10
	INDIVIDUAL	
	STUDENT	~
	<	>
6	 NOTE: If you work for a government agency, make the appropriate set the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. 	
6	the Government Accounts category. Create a Username and Password . Select Security Que Answers then select Next when finished.	
6	the Government Accounts category. Create a Username and Password. Select Security Que	
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information *Required Information	
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Required Information Check Username Available Your password must be 8 to 45 characters ion	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Generate Username Check Username Available Your password must be 8 to 45 characters for and contain at least one lowercase letter, one uppercase letter, and one special character. U the strength meter to ensure your password to ensure your passwor	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Generate Username Vour password must be 8 to 45 characters for and contain at least one lowercase letter, one upercase letter, and one special character. Username * Password *	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Generate Username Check Username Available Your password must be 8 to 45 characters for and contain at least one lowercase letter, one upercase letter, and one special character, one upercase letter, and one special characters for and contain at least one lowercase letter, one upercase letter, and one special characters for the strength meter to ensure your password to the strength meter to ensure your password is	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Required Information Generate Username Username Password Confirm Password To confirm Password Confi	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Generate Username * Required Information Username * Use	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User Information Generate Username Username Password * Required Information Generate Username Check Username Available Your password must be 8 to 45 characters for and contain at least one lowercase letter, one uppercase letter, and one special character. NOTE: You cannot use your first name, last name, usemame, or email address in the password * Security Question 1 * Select a Question	stion
6	the Government Accounts category. Create a Username and Password. Select Security Que Answers then select Next when finished. User information Generate Username Username Password Confirm Password Security Question 1 Security Question 1 Security Question 1 Security Question 1 Security Question 2 Security Q	stion

STEP	ACTION			
7	Enter the payment information to be saved. This screen is optional.			
	Providing a credit card is optional. If you would like to register without providing a credit card, click Next below without entering any information on this screen. For instant access to PACER, we will validate the credit card information you provide here. There is no registration charge; however, the credit card will be charged quarterly for any fees incurred. If you submit your registration request without providing credit card information, you will receive an activation code by U.S. mail in 7-10 business days.			
8	Confirm you have read the policies and procedures.			
Your account has been created!				
 You will still need to access CM/ECF via the <u>www.innb.uscourts.gov</u> website using your current CM/ECF login and password prior to Go-Live. 				
 Once the court goes live on NextGen CM/ECF, you will link your new PACER account to your CM/ECF filing account. 				
	• You will then use your PACER username and password to access CM/ECF for INNB and other courts who have upgraded to NextGe			
	NOTE: Be sure to link with your CM/ECF Account on or after June 3, 2019			